

Lockhart O'Shea Ltd.

HOME OFFICE - Questionnaire

Name: _____

IRD Number: _____ Year End: _____

Phone Number: _____ Facsimile Number: _____

Email Address: _____ Date of Birth: _____

Name of trading entity to claim in: _____

The **annual** total of the following expenses are required in order to complete the calculations:

Rent (if property not owned) \$ _____

Interest (on Mortgage) \$ _____

Building and/or Contents Insurance \$ _____

Body Corporate Fees \$ _____

Electricity/Gas \$ _____

Repairs and Maintenance \$ _____

Rates and Water Rates \$ _____

The total floor area of the house is: _____ m^2

The total floor area used
for business purposes is: _____ m^2

Your time and effort in completing this form is much appreciated by the team at Lockhart O'Shea Ltd.

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